

Dealer Information

NAME: _____
SALES REP: _____

EMAIL: _____
PHONE: _____

Customer Information

NAME: _____
EMAIL: _____
PHONE: _____
ADDRESS: _____

Purchase Order Information

PO #: _____
SIZE: _____
DATE: _____
EST. #: _____

Pickup / Delivery & Installation

- ☐ PENCROFT DELIVERY
☐ CUSTOMER PICKUP
- ☐ PREFAB KIT WITH PENCROFT INSTALLATION
Ready Date: _____
☐ PREFAB KIT
☐ PREASSEMBLED

Drawings

- ☐ NONE
☐ STANDARD ARCHITECTURAL
☐ CUSTOM ARCHITECTURAL
☐ ENGINEER STAMPED

Footers

- ☐ DEALER INSTALLED
☐ CUSTOMER INSTALLED
☐ POST IN GROUND



scan for color swatches



scan for lead-times

1. ROOF TYPE: ☐ HIP ☐ A-FRAME

2. ROOF PITCH: ☐ 8/12 (STD.) ☐ 9/12

3. COLOR OPTIONS: ☐ UNSTAINED (STD.) ☐ STAINED
COLOR: _____

4. ROOF MATERIAL OPTIONS:

☐ SHINGLES (STD.) ☐ RIBBED METAL ☐ STANDING SEAM METAL
COLOR: _____ COLOR: _____ COLOR: _____



5. CUPOLA OPTIONS: ☐ NONE (STD.) ☐ ROYAL CROWN STYLE: _____

6. DORMER OPTIONS (FUNCTIONAL): ☐ NONE (STD.) ☐ A-FRAME
SIZE: _____ ☐ TRANSOM
SIZE: _____

7. GABLE OPTIONS (A-FRAME ROOF): ☐ OPEN W/ BRACES (STD.) ☐ CLOSED WITH PINE T&G

8. CEILING OPTIONS:

☐ **PINE T&G WITH EXPOSED RAFTERS (STD.)**

☐ UNSTAINED (STD.)

☐ STAINED

T&G COLOR: _____

RAFTER COLOR: _____

☐ **PINE T&G WITH HIDDEN RAFTERS**

☐ UNSTAINED (STD.)

☐ STAINED

T&G COLOR: _____

9. BRACE OPTIONS: ☐ POST BRACES (STD.)

10. POST OPTIONS: ☐ 8" SQUARE (STD.)

☐ HIGHER POSTS

ADD'L INCHES: _____

11. ROOM OPTIONS: ☐ NONE (STD.)

☐ ENCLOSED ROOM/CLOSET

DIMENSIONS: _____

12. PRIVACY WALL OPTIONS:

☐ NONE (STD.)

☐ **PRIVACY WALL SIZE:** _____

INTERIOR WALL SIDING: _____

EXTERIOR WALL SIDING: _____
COLOR: _____

COLOR: _____

**INTERIOR & EXTERIOR
WALL SIDING OPTIONS:**

- LP SMART PANEL (PAINTED)
- LP LAP SIDINGS (PAINTED)
- VINYL BOARD & BATTEN
- VINYL SIDING
- PINE T&G
- PINE NICKEL GAP
- STONE
- EZ SHADE CURTAIN

15. DOOR OPTIONS (ROOM):

☐ 3S6PD (STD.)
WHITE 3' SINGLE DOOR
SOLID 6' PANEL NO WINDOWS
QTY: _____

☐ 34LD
WHITE 3' SINGLE DOOR
4 LITE WINDOW (DOOR TOP)
QTY: _____

☐ 39LD
WHITE 3' SINGLE DOOR
9' LITE WINDOW (HALF VIEW)
QTY: _____

☐ 315LD
WHITE 3' SINGLE DOOR
15 LITE WINDOW (FULL VIEW)
QTY: _____

16. WINDOWS OPTIONS (ROOM & PRIVACY WALL):

☐ NONE (STD.)

☐ 24X36 ALUMINUM
(UNINSULATED)
QTY: _____

☐ 30X36 ALUMINUM
(UNINSULATED)
QTY: _____

☐ 30X54 ALUMINUM
(UNINSULATED)
QTY: _____

☐ 24"X10" ALUMINUM TRANSOM
QTY: _____

☐ 30"X10" ALUMINUM TRANSOM
QTY: _____

17. FLOOR OPTIONS:

☐ NONE (STD.)

☐ WOOD DECK

☐ TREX COMPOSITE DECK
COLOR: _____

18. ELECTRICAL OPTIONS:

☐ NONE (STD.)

☐ STANDARD PACKAGE
1 SWITCH + 1 OUTLET ON SAME POST,
1 DROPTAIL, + 1 PIGTAIL

☐ CUSTOM PACKAGE
PER SWITCH, PER OUTLET,
PER DROPTAIL + 1 PIGTAIL

19. CHIMNEY OPTIONS:

☐ NONE (STD.)

☐ CHIMNEY FRAMING/CRICKET

S= Switch
O= Outlet
D= Droptail
P= Pigtail

PLEASE MARK ELECTRICAL
+
ANY OTHER OPTIONS

ADDITIONAL NOTES:

BACK

FRONT
